



# ARIZONA SKIN ART EXPO

## EXHIBITOR INFORMATION SHEET

### SHOW DATES & TIMES

<b>DATES</b>	<b>EXHIBITOR ENTRY</b>	<b>EXPO OPEN</b>
FRI, MAY 16, 2008	8 AM	2 PM TO 10 PM
SAT, MAY 17, 2008	8 AM	10 AM TO 10 PM
SUN, MAY 18, 2008	8 AM	10 AM TO 6 PM

Exhibitor load-in will start at 8am on Friday morning.

### EXHIBITOR BOOTHS

Artists booths are 10' x 10' and will include the following:

- 8' high blue back wall and 3' high blue side walls
- 1 8' table with blue cover and skirting
- 3 chairs
- Sign with company name and booth number
- 1 110v electrical drop (exhibitor is responsible for bringing their own power strip and extension cords – all exhibitor supplied electrical cords must be 3-prong, grounded cords)
- 1 lined biohazard receptacle
- 1 sharps container (Artist booth only)
- 3 weekend passes for staff (additional passes may be purchased for \$50 each)

If you are purchasing multiple booths, all amounts above will be multiplied by the total amount of booths you purchase. Please notify us if you want multiple booths placed together or separate, and in what way. We will accommodate as long as the booths and space are available.

Biohazard trash removal will be provided for all artists and vendors throughout the day and at the close of each day. We ask that the biohazard trash cans be placed at the front of the booth(s) at the end of each day so our cleaning staff can empty them in a timely manner. Those trash cans not placed out front of the booth(s) at the close of the day are not guaranteed to be emptied by the cleaning staff.

Due to regulations within the University of Phoenix Stadium, trash cans will not be provided within any booths. Biohazard receptacles are meant for biohazard trash only.



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Any additional materials that you may require may be available through our exposition contractor, U.S. Expo. Each exhibitor will receive an information packet from U.S. Expo that will outline available items and how to purchase them.

### **SALES TAX REQUIREMENTS**

All Artists and Vendors that will be selling merchandise of any kind, must obtain a temporary sellers permit from Maricopa County at least 30 days prior to the show. Please see the Booth Information page on our website for more information, or call (877) 255-6072 for fax-on-demand information.

### **BUSINESS LICENSE REQUIREMENTS**

The city of Glendale, Arizona requires all Artists and Vendors not currently operating a business in their city, to obtain a temporary business license for this event. Please see the Booth Information page on our website for more information, or call (877) 255-6072 for fax-on-demand information.

### **WEBSITE**

[www.skinartexpo.com](http://www.skinartexpo.com)

The official show website is available for all artists to utilize for pre-booking of appointments. If you have pictures of your attending artists doing work, or work that they have done, please email them to [photos@skinartexpo.com](mailto:photos@skinartexpo.com) and include your shop name and the artists name for each picture. We will post them on the show website for attendees to view.

### **ARTIST LOUNGE**

The artist lounge will be off of the show floor and will give the artists access to an autoclave, additional sharps containers, thermofax, copier and other tattoo equipment and supplies. The artist lounge will also have tables and chairs for the artists and vendors to use as a relaxation place off of the show floor. The University of Phoenix Stadium will offer a 25% discount for food purchased in the vendor lounge. (During Load-In, exhibitors will receive a 40% discount on food)

**[WWW.SKINARTEXPO.COM](http://WWW.SKINARTEXPO.COM) • [INFO@SKINARTEXPO.COM](mailto:INFO@SKINARTEXPO.COM)**